ifundi
Future-Ready Learning

Skills that set you Apart

PROSPECTUS

SKILLS TODAY | OPPORTUNITIES TOMORROW





Stefan Lauber
COE, iFundi

> ***The future of work is anything that machines can't do.***
>
> JACKMA

A MESSAGE FROM OUR CEO

Welcome to iFundi

Dear Student,

We are living in one of the most exciting periods in history. Technology is advancing rapidly, transforming every aspect of our lives, including education. Traditional learning models are no longer enough. Today, success isn't about passing tests or earning certificates it's about mastering skills and becoming confident with the latest technology.

Jack Ma once said, "The future of work is anything that machines can't do." To succeed, we must embrace technology while nurturing what makes us truly human. At iFundi, our goal is to help you develop these essential skills to thrive now and in the future.

We know our students need to start practising what they learn quickly, without years of waiting or overwhelming costs. That's why we prioritise real-world experience from the start. Our programmes combine online education with the human touch of expert-led virtual classes and peer collaboration. By integrating AI tools like our AI Tutor, Mentor and Career Advisor, we give you the best support every step of the way.

This approach represents the future of education, and I am proud to welcome you to be part of this transformation. Let's create the future together.

Warm regards,
Stefan Lauber
CEO, iFundi



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Education that pays, today and tomorrow

In a world where industries and jobs evolve overnight, a new approach to career education is long overdue. Why settle for outdated education that leaves you uncertain about your future? Forget spending years in the classroom, only to join the long line of unemployed graduates.

iFundi is a revolutionary educational institution that combines training in in-demand fields, guaranteed work placements and AI-driven innovation to deliver results for seekers of 21st-century careers. Our mission is to empower individuals with education that pays, today and tomorrow.

The iFundi student community is vibrant, diverse and future-forward: made up of young people ready to start their careers and working professionals needing to gain new skills for the rapidly changing world of work. This fusion enables peer-to-peer learning and mentoring, focused on preparing for jobs of the future.

Our carefully selected programmes are accredited by SAQA and the QCTO*, leading to nationally recognised and internationally benchmarked qualifications. Sessions are delivered live, online by subject matter experts, equipping learners with the technical expertise and leadership skills needed to excel in high-demand industries. Personalised career guidance and placement support ensure real-world success and a smooth transition from theory into practice.

Since 2000, our journey has been one of shared success. Through our strong employer network, over 20,000 graduates have qualified and are employed in booming industries. With innovation at our core and diversity, equity and inclusivity in our DNA, we are more than just an educational institution we are your dedicated partner in building your future career.

2000	20,000+	NQF 4-5	24/7
Shaping careers since	Graduates qualified and employed	Nationally recognised qualifications	AI-powered learner support

* South African Qualifications Authority and the Quality Council for Trades and Occupations.



OUR APPROACH

We're revolutionising education

iFundi is redefining education to ensure learners gain the skills and knowledge needed to thrive in today's competitive world. Our programmes are designed to deliver **"skills that sets you apart"** empowering individuals to earn, grow and succeed. Here's how we do it:

Virtual classes with expert facilitators

Industry experts conduct interactive online classes, involving small group sizes and real-world projects, promoting active learning and skill development through dynamic discussions and breakout rooms.

Education that pays

Our programmes offer flexibility, skill enhancement, career growth, and a strong return on investment for working students, preparing them for successful job placement and long-term career success.

Industry-relevant curriculum

An industry-aligned, QCTO-accredited curriculum with a modular structure and clear outcomes, built on the Kolb model of experience-based learning, practical application and competency assessment. Graduates gain deep understanding and hands-on skills.

Projects to showcase skills

As learners progress through their programmes, they complete a capstone project to showcase their skills. These projects act as a portfolio, giving employers and clients tangible evidence of their capabilities.

Supportive and inclusive education

Our focus is on inclusivity: empowering all learners, providing detailed feedback for improvement, and creating a supportive environment for excellence in knowledge and skills.

AI-powered personalisation

Our AI tools provide personalised learning, including the AI Career Advisor, AI Tutor and AI Mentor, enabling you to identify strengths, advance your career, and receive 24/7 support.

Flexible learning options

Our programmes cater to diverse needs, offering flexible online classes for working students and an intensive programme for work-seeking students.

AGENTIC AI WORD VERSION

Five reasons to start here

Our innovative approach to learning and development empowers you to achieve extraordinary results.

01

Learn smarter with AI

Our AI-powered tools offer personalised tutoring, mentoring and career guidance, making learning easier and more effective. This technology-driven support ensures you achieve your goals in less time and with greater confidence.

02

Flexible learning

Study online or in evening classes at your own pace, balancing education with your life commitments. No need to relocate: learn from wherever you are.

03

Future-proof skills

Prepare for in-demand careers with the technical expertise and personal skills employers need in today's rapidly changing job market.

04

Holistic development

Beyond technical skills, we focus on emotional intelligence, personal growth and real-world adaptability, creating well-rounded professionals equipped for the challenges of tomorrow.

05

Earn while you learn

Start gaining real-world experience and earning income early in your studies. Our structured approach ensures you can apply what you learn immediately in a work environment.

Skills employers search for

Whether your passion lies in finance, fashion, media or any other field, one thing is clear: technology is reshaping the workplace. To stay competitive, two things that employers across the board search for are individuals with strong technological expertise, and managerial and leadership skills.

Our programmes provide you with these essential skills, helping you to thrive in the new world of work, today and tomorrow.

Information Technology

Proficiency in data analysis, programming and cybersecurity is crucial in various industries, while understanding automation and artificial intelligence concepts is vital for navigating the digital landscape, enhancing productivity and adaptability

Management

Effective management and leadership inspire teams and create a positive environment. Strong planning, organization, and delegation are vital for efficiency, requiring adaptability and critical thinking.

Finance

Sound financial knowledge underpins every business decision. Skills in insurance, risk, claims and benefits advice open doors to regulated, in-demand careers in financial services.



IT Qualifications



Cybersecurity Analyst

Defend digital assets and protect critical information systems as a trained cybersecurity professional, focusing on securing networks, systems and information resources from malicious attacks.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
118986

NQF LEVEL
5

CREDITS
173

PROGRAMME OUTLINE

- Introduction to Cybersecurity
- Fundamentals of Network Security and Defence
- Cybersecurity, Cyber Threats and Attacks
- Introduction to Cybersecurity Governance, Legislation and Ethics
- Fundamentals of Design Thinking and Innovation
- Logical Thinking and Basic Calculations
- Computers, Devices and Computing Systems
- Data and Database Vulnerabilities
- Introduction to 4IR and Future Skills



Data Science Practitioner

Transform raw data into actionable insights as you develop expertise in data collection, analysis and visualisation, while supporting the complete data lifecycle to solve fundamental business problems.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
118708

NQF LEVEL
5

CREDITS
185

PROGRAMME OUTLINE

- Introduction to Data Science and Data Analysis
- Logical Thinking and Basic Calculations: Refresher
- Computers and Computing Systems
- Computing Theory
- Basic Statistics for Data Analytics
- Statistics Essentials for Data Analytics
- Data Science and Data Analysis
- Data Analysis and Visualisation



PROGRAMME TYPE
Occupational Certificate

SAQA ID
78964

NQF LEVEL
4

CREDITS
163

IT Technical Support

This qualification trains learners for Computer Technician roles, focusing on installing, maintaining and repairing computer systems and networks, as well as managing technical records and reporting on system performance, security and maintenance.

PROGRAMME OUTLINE

- Introduction to Data Communication and Networking
- Basics of Computer Architecture: Hardware
- Basics of Computer Architecture: Software
- Sustainable Computer Environments and Green Technologies
- Social Media and Digital Literacy
- End User Computing
- Business Communication and Customer Service
- Ready for Work Standards

IT Professional Certificates



Agentic AI

Learn to build working AI agents that plan, use tools and complete multi-step tasks within your own business function. Gain hands-on experience automating workflows, working with your own data and applying AI responsibly, then design and demo a working agent with a business case, preparing you to lead AI adoption as a certified Agentic AI Practitioner.

PROGRAMME TYPE
Professional Certificate

FORMAT
Online

LEARNING HOURS
60 hrs

DURATION
3 Months

PROGRAMME OUTLINE

- Foundations of Agentic AI: Your First Agent
- Working with Data and Business Tools
- Workflow Automation and Responsible AI
- Function Track: Marketing & Sales, Finance, HR or Operations
- Capstone: Build a Working Agent with a Business Case
- Live Demo to Your Manager and Certification



Cloud +

Learn how modern businesses use the cloud to store, run and protect their data and systems. Gain practical, hands-on skills in cloud architecture, deployment, virtualisation, containers (Docker and Kubernetes), automation and security, preparing you for the industry-standard CompTIA Cloud+ certification and a career in cloud operations across multi-cloud environments.

PROGRAMME TYPE
Professional Certificate

SAQA ID
CompTIA

NQF LEVEL
N/A

CREDITS
N/A

DURATION
6 Months

PROGRAMME OUTLINE

- Cloud Architecture
- Cloud Deployment
- Cloud Operations
- Cloud Security
- Cloud Automation
- Cloud Troubleshooting

IT Professional Certificates



Data+

Develop practical data analytics skills to transform raw data into meaningful insights. Learn to analyse, interpret and communicate data effectively, solve real-world business problems and support smarter, data-driven decisions.

PROGRAMME TYPE
Professional Certificate

ACCREDITATION
CompTIA

DURATION
6 Months

DURATION
6 Months

PROGRAMME OUTLINE

- Data Concepts and Environments
- Data Acquisition and Preparation
- Data Analysis
- Data Visualisation and Reporting
- Data Governance



Network+

Build essential networking skills to install, configure, manage and troubleshoot computer networks. Develop practical expertise in network operations, infrastructure and security, preparing you for a successful career in IT networking and cybersecurity.

PROGRAMME TYPE
Professional Certificate

CERTIFICATION
CompTIA

EXAM CODE
N10-009

PROGRAMME OUTLINE

- Networking Concepts
- Network Implementations
- Network Operations
- Network Security
- Network Troubleshooting

IT Professional Certificates



Security+

Develop essential cybersecurity skills to protect networks, systems and sensitive information from evolving digital threats. Learn to identify vulnerabilities, implement security measures, manage risks and respond to security incidents, preparing you for a career in IT security.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
CompTIA

NQF LEVEL
N/A

CREDITS
N/A

DURATION
2 Days

PROGRAMME OUTLINE

- General Security Concepts
- Threats, Vulnerabilities & Mitigations
- Security Architecture
- Security Operations
- Security Program Management & Oversight



Business Administration

Transform your organisational capabilities with comprehensive training in administrative excellence, developing essential skills for effective office management across various sectors.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
61595

NQF LEVEL
4

CREDITS
140

PROGRAMME OUTLINE

- Ethics in the Workplace
- Building Workplace Relationships
- Managing Time / Applied Project
- Running Effective Meetings
- Implementing Administrative Procedures
- Expenditure vs Budget
- Report Writing
- Managing Service Providers
- Managing Customer Service
- Managing Teams



Generic Management

Elevate your leadership impact with advanced training in team management and operational excellence, with a particular focus on developing effective first-line manager oversight.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
78964

NQF LEVEL
5

CREDITS
163

PROGRAMME OUTLINE

- Interpersonal Communication
- Problem-Solving
- Operational Planning
- Recruitment, Selection and Coaching
- Leadership and EQ
- Diversity and Relationship Building
- Conflict and Negotiation Skills
- Monitoring and Controlling
- Performance
- Managing Finances
- Managing Knowledge, Ethics, Risk and Innovation

Management Professional Certificates



Human Resources Management & Labour Relations

Develop essential human resource management skills to effectively recruit, manage and develop employees while fostering positive workplace relationships. Gain practical knowledge in performance management, labour relations and workplace compliance to support organisational success.

PROGRAMME TYPE
Professional Certificate

SAQA ID
23619

NQF LEVEL
5

DURATION
8 Days

ACCREDITATION
ICB

PROGRAMME OUTLINE

- HR Strategy, Structure and Planning
- Staff Recruitment, Selection and Induction
- Performance and Compensation Management
- Occupational Health and Safety Compliance
- Career Management and HR Development
- Organisational Behaviour
- Employee Relations
- Collective Bargaining and Dispute Resolution



Marketing Management

Learn the fundamentals of marketing management and how marketing drives business success. Gain practical knowledge of consumer behaviour, market analysis, the marketing mix and brand building through effective communication and public relations, preparing you for an entry-level career in marketing and communications or further study towards a QCTO-accredited qualification.

PROGRAMME TYPE
Professional Certificate

DURATION
8 Days

MODE
Online

ACCREDITATION
ICB

NQF LEVEL
5

PROGRAMME OUTLINE

- Understanding the Consumer
- Understanding the Marketing Concept
- Relevance of Micro and Macro Marketing
- Understanding Economies
- Internal and External Marketing Environments
- Elements of the Marketing Mix
- Public Relations and Mass Communication
- Formulating a Marketing Strategy

Finance Qualifications



Insurance Claims Administrator

Learn to assess whether insurance claims are valid under their policy contracts and recommend whether to settle, conditionally settle or reject them. Gain practical knowledge of claims handling procedures, policy terms and legal frameworks, customer service and negotiation, preparing you for a career as an insurance claims administrator or assessor.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
99668

NQF LEVEL
4

CREDITS
131

ACCREDITATION
QCTO

PROGRAMME OUTLINE

- Basics of Insurance
- Claims Handling Procedures
- Professional Behaviour and Financial Literacy
- Make Recommendations to Settle, Conditionally Settle or Reject Claims
- Assess Basic Claims to Determine Loss or Damage and Verify Contract Validity
- Evaluate Claims to Ascertain Validity
- Bank Reconciliations

Finance Professional Certificates



Bookkeeping

Develop essential bookkeeping and financial accounting skills to accurately record, manage and reconcile financial transactions. Gain practical knowledge of double-entry accounting, VAT, cash and credit transactions, general ledgers and financial statements, preparing you for a career in bookkeeping and financial administration.

PROGRAMME TYPE
Occupational Certificate

SAQA ID
58375

NQF LEVEL
3

CREDITS
120

ACCREDITATION
ICB

PROGRAMME OUTLINE

- Introduction to Business and Bookkeeping
- Bookkeeping and Accounting Principles
- Value Added Tax (VAT)
- Recording Cash and Credit Transactions
- Debtors and Creditors Accounts
- General Ledger and Subsidiary Journals
- Supplier and Ledger Reconciliations
- Bank Reconciliations
- Preparing Financial Statements



Payroll and Monthly SARS Returns

Develop essential payroll administration and bookkeeping skills to accurately process employee salaries, calculate statutory deductions and manage SARS tax submissions. Gain practical knowledge of PAYE, UIF, SDL, employment legislation and payroll accounting to ensure compliance with South African tax regulations.

PROGRAMME TYPE
Professional Certificate

SAQA ID
58375

NQF LEVEL
3

CREDITS
120

ACCREDITATION
ICB

PROGRAMME OUTLINE

- Basic Bookkeeping and VAT
- Payroll Planning, Organisation and Monitoring
- Employee Records and Payroll Adjustments
- Basic Conditions of Employment
- Statutory Registrations
- PAYE Documentation and Calculations
- Accounting for Payroll
- Computerised Payroll
- Monthly SARS Returns and eFiling
- Ethics and Tax Practitioner Responsibilities

STUDENT LIFE

Enjoy the iFundi experience

From your first live class to your first job placement, every part of studying with iFundi is designed around real people, real support and real outcomes.

- Live, online classes scheduled to suit working people and jobseekers
- Dynamic learning teams and activities
- Expert, industry experienced facilitators
- Online assessment results and guidance
- Exam preparation classes
- Online learning resources and coaching
- Personalised career guidance
- Value-adding online career development and networking events
- Assistance with job placements amongst top blue-chip employers



ADMISSIONS PROCESS

Your path to enrolment

1 Admission requirements

Most programmes require a matriculation certificate (Grade 12), or an equivalent NQF level 4 qualification.

2 Study requirements

All iFundi programmes are delivered as live, online-facilitated sessions. Our online learning portal gives you access to all your learning materials, including:

- Programme timetable
- Learning materials and other training resources
- Work experience logbook
- Live, facilitated lectures
- Online Portfolio of Evidence, where module assessments are completed

TECHNOLOGY YOU'LL NEED

- Laptop or desktop computer with webcam, minimum 4 GB RAM and 128 GB storage
- Reliable Wi-Fi connectivity
- Reliable power with a minimum of 4 hours' backup
- Microsoft Office
- Google Chrome internet browser

Programmes are delivered in English and require an appropriate level of written and verbal English language competency.

Most programmes include a Final External Integrated Summative Assessment, attended in person at a designated examination centre. Examination fees are not included in the course fee.

3 Fees, financing and payments

Fees

Flexible financing plans, including affordable monthly instalments. Generous discounts are offered for upfront payments.

We welcome bursary students with a corporate or private sponsor, and can assist with a bursary form and acceptance letter. Various banks offer student loans; details are on our website.

Financing

Flexible financing plans, including affordable monthly instalments. Generous discounts are offered for upfront payments.

We welcome bursary students with a corporate or private sponsor, and can assist with a bursary form and acceptance letter. Various banks offer student loans; details are on our website.

Payments

We accept debit orders, cash deposits, EFT and credit card payments.

No cash-in-hand payments are accepted.

4 Study requirements

- Apply through our website by clicking ‘Enrol Now’ on the ‘For Students’ page.
- Read and accept the iFundi Terms and Conditions of Study.
- Pay your application and enrolment fees to finalise enrolment.
- Receive a letter with your student number and details of your programme orientation session.
- At orientation, meet the iFundi Academics team, who will share your learning timetable and mode of delivery, introduce your facilitator and coordinator, and show you how to set up your profile and navigate the learning portal.

HOW TO GET STARTED

The first step is deciding to begin

We look forward to welcoming you to the iFundi learning community. Take these easy steps to get started.

01 **Choose your course**
Explore our programmes and pick the one that fits your career goals.

02 **Confirm your setup**
Make sure you have a computer and reliable Wi-Fi.

03 **Apply and register**
Apply online via 'Enrol Now' on our 'For Students' page.

04 **Choose a payment plan**
Pay upfront, in monthly instalments, or with a bursary or loan.

05 **Log into the learning portal**
Set up your profile and find your timetable and materials.

06 **Attend induction & orientation**
Meet your facilitator, coordinator and the Academics team.



Ready? **Enrol at www.iFundi.co.za**

ifundi
Future-Ready Learning

Future-ready workforces.
Future-proof careers.
That is us.

CONTACT US

010 880 1802

063 836 5389 (WhatsApp)

info@ifundi.co.za

www.ifundi.co.za

Join us on LinkedIn, Instagram, Facebook and X